

MICHIGAN COUNCIL BOARD MEETING

TUESDAY, MARCH 18, 2008

1212 S. Washington, Royal Oak

Office of Special D Events

6:30 – 8:30

In attendance: Sue Trudeau, Marques McKnight (via conference call), Norwood Catron, Sally Janecek, Janel Yamashiro, Carol Galle, & Mike Willihnganz, Joan Smykowski, Matt Ripper and Al Heavner

Not present: John Prusak

AGENDA

6:30 PM President's Opening Remarks

APPROVAL OF PREVIOUS BOARD MEETING MINUTES FROM FEBRUARY was initiated by Sally, second by Mike and the board agreed.

COMMITTEE REPORTS:

- Treasurer's report
 - Treasurer's report was presented by Sue. An updated balance sheet was distributed.
 - It was discussed that memorial donations should be recognized on the HI website.
 - There have been no donations by the HI council or the public in the last two months
 - HI is still absorbing expenses: from the building as it has not been sold.
 - Budget is down: \$1589 for half the month

Finance Committee

- The board discussed the need to replace 2 sources of income either through donations or fundraising due to the loss of rental income and the anonymous donation amount:
- Suggestions:
 - Bring down the expense for the National Convention by having the person who goes donate to the cost.
 - Revamping of the Newsletter to reduce cost ~\$100-200
 - Revise Joan's contract towards grant writing and exploring available grants?
 - Become more involved in available grants...
 - Become involved with Community Ed which would donate to HI in exchange for World Travel presentations (Suggested by Matt).
 - Host an e-auction of board talents (suggested by Joan).
 - Host a dinner theatre. .
- Program sheets were distributed for program proposals. These templates are to be presented to the board for program approval and would show all costs and proposed income.

Marketing Committee

- Program Committee – Includes update by Joan Smykowski, Volunteer Coordinator
 - Narrative Volunteer report distributed
 - Monitoring report to National: 77 reports, 4 Category 1 presentations were conducted with a total of 174 contacts made.
 - Women Traveling Solo program was a success

- Sally will be contacting Jeff (Ultimate Cheapskate) Yeager to speak at the Midwest Regional Conference
- New grants will be discussed at the Midwest Regional.
- Joan has created a brochure for the Girl Scouts' programs – it was suggested this may be used on a national level.
- Matt Ripper reports that presentations are doing well.

GOVERNANCE BUSINESS:

1. Volunteer Coordinator Contract –review and comment

After revisions, a vote is needed for approval of the contract beginning April 1, 2008 – March 31, 2009

- New contract for Joan was presented to the board to be reviewed. New contract must be signed by the 31st. Any suggestions changes should be sent to Sue via email ASAP.
- (?) in contract are for the awaited National goals. If the (?) are still unknown by April 1, board will amend the contract afterwards.
- Board agreed that Joan will continue to report monthly using the prose style as to the newly propose excel template.

2. Budget – review and comment on preliminary budget proposal

After revisions, a vote is needed for approval for budget beginning April 1, 2008 – March 31, 2009

- Budget will be approved via email by all board members

OLD BUSINESS:

- Janel reported her experience at the first ever HI-Peace Building Conference in San Diego.
- Updates on council events and web information, etc
 - Revise HI website
 - Suggestions:
 - have volunteer and donation opportunities highlighted on home page
 - create a registration form and or members only.
- Spring Midwest Regional Meeting update and agenda
 - April 12 meeting and dinner
 - Need volunteer for hospitality table on Friday: 5:30 – 8:30
 - Norwood setting calendar reservations on Google for attendees

NEW BUSINESS:

- Pre-planning for Annual Meeting of HI Michigan
 - 3/31 members are up for re-election (revised term limit ended): Mike, Sue, Sally, Norwood although there is confusion about actual term ending dates. Sue will try to resolve this.
 - Proposal to extend current term to coincide with the next fiscal year... Sally suggested it is wise to maintain the fall expiration date so that new board members will be ready to help with the budget planning around January in advance of the new fiscal year every April.
- Other new business as presented from the floor
- No board meeting in April so everyone can be involved in the Midwest Regional Meeting.

Adjournment (8:49 PM): Concluding comments and request for vote for adjournment
Norwood made the motion to adjourn. Matt seconded the motion.

Minutes submitted by Janel Yamashiro, Secretary.